Middlesex County Utilities Authority
Industrial Pretreatment Program
Permittee Authorized Representative and Contact Person Form

Print Form

Date: _____

Facility Name: _____ MCUA Permit No.: _____

Facility Address: _____ Mailing Address: _____

_____ _____

_____ _____

A. Authorized Representative *1

Name: _____ Signature: _____

Title: _____ Phone: _____

Email: _____ Mobile: _____

B. Designee *2

Name: _____ Signature: _____

Title: _____ Phone: _____

Email: _____ Mobile: _____

C. Primary Facility Contact

Name: _____ Signature: _____

Title: _____ Phone: _____

Email: _____ Mobile: _____

D. Billing Contact

Name: _____ Email:

Address: _____ Phone: _____

_____ Mobile: _____

E. 24-Hour Emergency Contact Number - MCUA Notification Alert System *** REQUIRED ***

Name: _____

Mobile: _____

*1 **Authorized Representative of the User**

(A) A responsible corporate officer means:

(1) The president, secretary, treasurer, or vice president of the corporation in charge of a principle business function, or any person who performs similar policy or decision-making functions for the corporation; or

(2) The manager of one or more manufacturing production, or operating facilities, provided, the manager is authorized to make management decisions which govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiate and direct other comprehensive measures to assure long-term environmental compliance with environmental laws and regulations; can ensure that the necessary systems are established or actions taken to gather complete and accurate information for Control Document requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.

(B) If the user is an individual, partnership or sole proprietorship: the individual, a general partner or proprietor, respectively.

(C) If the user is a Federal, State, or local government facility: a director or highest official appointed or designated to oversee the operation and performance of the activities of the government facility, or their designee.

(D) The individual described in paragraphs (A) through (C), above, may designate another authorized representative, if:

(1) The authorization is made in writing, by the individuals described in paragraphs (A) through (C), above;

(2) The authorization specifies either an individual or a position having responsibility for the overall operation of the facility from which the discharge originates, such as, the position of plant manager, operator of a well, or well field superintendent, or a position of equivalent responsibility, or having overall responsibility for environmental matters for the company; and

(3) The written authorization is submitted to the Middlesex County Utilities Authority

(E) If an authorization under paragraph (D), above, is no longer accurate because a different individual or position has responsibility for the overall operation of the facility, or overall responsibility for environmental matters of the company, a new authorization satisfying the requirements of paragraph (D), above, must be submitted to the MCUA prior to or together with any reports to be signed by an authorized representative.

*2 **If the Authorized Representative designates another authorized representative, the completed form shall be accompanied with the appropriate endorsements specified in (D), above.**